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## **DEPA Strand III Devolved Funding Application Form**

Welcome, and thank you for starting the application process with DEPA

Please read through the Briefing and FAQs document before completing your application form. If you have any questions, please do not hesitate to contact us at depa@open.ac.uk.

**Submission deadline: 29 April 2022**

**Submission Checklist**

Completed application form **(all applicants)** [ ]

Due Diligence form, including audited accounts (as detailed in the FAQs document [ ]

**(Organisations and applicants above £5k)**

Letters of Support from Partners/institutions involved **(all applicants)** [ ]

Excel budget document **(applicants above £5k)**  [ ]

Copy of Curriculum Vitae **(individual researcher awards only)** [ ]

Justification of resources narrative completed (can be found in this document) [ ]

**(all applicants)**

Any supporting visual documents/portfolio (optional) [ ]

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| --- | --- |
| Applicant/Organisation Name | Click or tap here to enter text. |
| Project lead name (lead applicant) | Click or tap here to enter text. |
| Email Address | Click or tap here to enter text. |
| Telephone Number | Click or tap here to enter text. |
| Title of the project | Click or tap here to enter text. |
| Duration of the project (should be from 3-6 months) | Click or tap here to enter text. |
| What is your role within the project? | Click or tap here to enter text. |
| Date of Submission | Click or tap here to enter text. |

## **Your Proposed Activity**

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| 1. Please provide a summary of your project (250 Words)
 |
| Click or tap here to enter text. |

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| 1. The wider DEPA project focuses on engaging stakeholders from start to finish and addressing the questions they find important using locally attuned methodologies.

Which stakeholder/s are you aiming to involve in your project?  (can add more) |
| Other disadvantaged groups | [ ]  |
| Displaced communities - refugees/ IDPs  | [ ]  |
| Women and girls | [ ]  |
| Rural communities | [ ]  |
| Others (please provide a description(s) | Click or tap here to enter text. |

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| 1. The wider DEPA project focuses on engaging the below stakeholders, which stakeholder/s are you aiming to involve in your project?
 |
| *Educational Institutions* | [ ]  |
| *NGOs/Arts-based Organisations* | [ ]  |
| *Researchers* | [ ]  |
| *Policy Makers* | [ ]  |

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| 1. What will be the contribution of your research project to peace or peace education studies? Please provide a short review of the literature (500 words). Please add references where appropriate – they will not be part of the word count.
 |
| Click or tap here to enter text. |

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| 1. What is your research problem and what are your research questions? Please show us how your project adds value to the current state of knowledge (250 words).
 |
| Click or tap here to enter text. |

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| 1. Describe your research context please? (300 words). Please describe here the empirical context and the issues you are addressing there.
 |
| Click or tap here to enter text. |

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| 1. How will your proposed project engage with target groups within local communities and benefit their everyday lives? (250 Words)
 |
| Click or tap here to enter text. |

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| 1. What arts methodology(ies) will you use to carry out your project? (500 Words)
 |
| Click or tap here to enter text. |

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| 1. How will you manage your research project? (250 Words)
 |
| Click or tap here to enter text. |

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| 1. Please detail your research activities. Provide a timeline of activities and the key milestones (350 Words). You may prefer to use a Gantt chart here, which you can send as a separate attachment.
 |
| Click or tap here to enter text. |

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| 1. What will success for you look like? Please tell us/show us an example of outputs which you would consider as reaching your objectives. (250 Words)
 |
| Click or tap here to enter text. |

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| 1. How will you ensure monitoring and evaluation of your project (250 Words)
 |
| Click or tap here to enter text. |

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| 1. Please explain your impact and dissemination strategy (250 Words)
 |
| Click or tap here to enter text. |

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| 1. What are the risks associated with your project? (250 Words)
 |
| Click or tap here to enter text. |

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| 1. Data Management Statement (250 Words)
 |
| Click or tap here to enter text. |

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| 1. ODA Compliance Statement (250 Words). **If you are applying for a grant of less than £30k, please respond to question 16 and skip question 17.**
 |
| Click or tap here to enter text. |

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| 1. ODA Specific Questions. **To be answered if you are bidding for a grant of £30k +.**
 |
| (a) Which country/countries on the DAC list will directly benefit from this proposal? |
| Click or tap here to enter text. |
| (b) How is your proposal directly and primarily relevant to the development challenges of these countries? |
| Click or tap here to enter text. |
| (c) How do you expect that the outcome of your proposed activities will promote the economic development and welfare of a country or countries on the DAC list? |
| Click or tap here to enter text. |
| (d) What approach(es) will you use to deliver development impact within the lifetime of the project and in the longer-term? Please consider the potential outcomes, the key beneficiary and stakeholder groups in the DAC list country/ countries and how they will be engaged to ensure opportunities for them to benefit and to enable development impact to be achieved. |
| Click or tap here to enter text. |

## **Pandemic Risk Assessment**

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| 1. What steps have been put in place to manage risk? Please include what alternative approaches you plan on taking should your research be affected by the pandemic and pandemic-related restrictions. (250 Words)
 |
| Click or tap here to enter text. |

## **Names of project partners**

(Detail the partner organisation(s) that you are working with, their role in the project and how you will work together to develop and deliver the outcomes.)

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| 1. Project Partners
 | Role |
| Click or tap here to enter text. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. |

## **Justification of Resource (1000 words)**

Please use the box at the end of this section to give a short summary of costs you anticipate for your project in the link attached. These costs can be rough costs.

**What activities does the fund cover?**

Funding for new collaborative research projects of 3-6-month duration, exploratory and innovation studies, data exploration, fieldwork and support for projects led by early career researchers.

These activities could be in the form of conferences, workshops and seminars, and fellowships, exchanges and placements. Outputs and outcomes should be clearly articulated and tailored to the activity and challenge area. They could include, but are not limited to:

* Enhanced capabilities / facilities
* Policy briefings
* Journal articles
* Conference papers
* Websites and digital resources
* Training materials
* Public engagements
* Exhibitions, catalogues
* New and changed projects, services, commercial outputs
* Enhanced cultural / heritage assets / value
* Creative outputs, performances etc

**What costs does the fund cover?**

* Staff salaries.
* Travel and Subsistence.
* Other Direct Costs (consumables, fees, etc.).
* Overheads for: UK Research Organisations: as per usual AHRC rules DAC country organisations: up to 20% of salary costs.

**What costs can’t the fund cover?**

* Any Fees for undergraduate or postgraduate courses.
* First class travel costs or priority visa fees.
* Travel/trips which show no real outputs for professional development.
* Applications made on behalf of applicants without the applicants’ agreement.
* Costs for activities that don’t adhere to ODA Compliance (link to this OU website?)

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| 1. Justification of resources (1000 words)
 |
| Click or tap here to enter text. |

## **Budget table**

Please complete the budget table below with your project budget. Do not exceed £30,000.

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| **BUDGET LINE** | **AMOUNT (£)** |
| Salaries | £Click or tap here to enter text. |
| Travel and Subsistence  | £Click or tap here to enter text. |
| Fees | £Click or tap here to enter text. |
| Overheads | £ Click or tap here to enter text. |
| Estates | £ Click or tap here to enter text. |
| Indirect Cost | £ Click or tap here to enter text. |
| Infrastructure costs | £ Click or tap here to enter text. |
| Other costs (please specify) | £ Click or tap here to enter text. |
| **TOTAL** | **£** Click or tap here to enter text. |

## **Gender Equality Statement**

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| 1. What measures have been put in place to ensure equal and meaningful opportunities for people of different genders to be involved throughout the project? This includes the development of the project, the participants of the research and innovation, and the beneficiaries of the research and innovation. (250 words)
 |
| Click or tap here to enter text. |

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| 1. What is the expected impact of the project (benefits and losses) on people of different genders, both throughout the project and beyond? (250 words)
 |
| Click or tap here to enter text. |

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| 1. What will be the impact on the relations between people of different genders and people of the same gender? For example, will there be changed roles and responsibilities in households, society, economy, politics, power, etc.? How will any risks and unintended negative consequences on gender equality be avoided or mitigated against, and monitored? (250 words)
 |
| Click or tap here to enter text. |

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| 1. How will you ensure that any relevant outcomes and outputs are being measured using data disaggregated by age and gender (where disclosed)?
 |
| Click or tap here to enter text. |

## **Data Protection**

I give Consent for The Open University to process personal data: The Open University is required by law to comply with the Data Protection Act, 1998 (DPA). From 25 May 2018, the act will be superseded by the General Data Protection Regulation (GDPR). The Open University will ensure that it complies with this Act to ensure the confidentiality of any personal data it holds, in whatever medium. For more information please see:

YES [ ]

NO  [ ]

**Monitoring and Reporting**

Each funded project will be assigned a subject-appropriate liaison from within the core Project team, who will offer mentoring and support. Each project leader will be required to provide a short progress report to the DEPA Project Team every month, to ensure that peer support is in place, budgeting is on track, and that project outcomes, network development, and future sustainability are being achieved.

The application process is administered by The Open University on behalf of the UKRI. The research grant is awarded and administered by The Open University.

**Equal Opportunities**

The Decolonising Education for Peace in Africa Network is committed to eliminating unlawful discrimination and promoting equality of opportunity and good relations across and between the defined equalities groups in all of their relevant functions. Accordingly, no eligible funding applicant or external stakeholder should receive less favourable treatment on the grounds of gender, marital status, sexual orientation, gender re-assignment, race, colour, nationality, ethnicity or national origins, religion or similar philosophical belief, spent criminal conviction, age or disability. Equally, all proposals will be assessed on equal terms, regardless of the sex, age and/or ethnicity of the applicant. Proposals will therefore be assessed and graded on their merits, in accordance with the criteria and the aims and objectives set for each call for funding.

Agreed on behalf of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ by

Signatory 1:

|  |  |  |  |
| --- | --- | --- | --- |
| Signature | Name | Role | Date |
|   |  Click or tap here to enter text. |  Click or tap here to enter text. |  Click or tap here to enter text. |

Signatory 2 (if applicable):

|  |  |  |  |
| --- | --- | --- | --- |
| Signature | Name | Role | Date |
|   |  Click or tap here to enter text. |  Click or tap here to enter text. |  Click or tap here to enter text. |